

**CONSTITUTION AND BYLAWS
OF
THE MASSACHUSETTS ASSOCIATION OF CAMPGROUND OWNERS**



INITIALLY ACCEPTED 11/14/1971
REVISION "C" ACCEPTED 3/21/1993
REVISION "D" ACCEPTED 3/22/2022
REVISION "E" ACCEPTED 3/20/2010
REVISION "F" ACCEPTED 3/26/2011
REVISION "G" ACCEPTED 3/22/2012
REVISION "H" ACCEPTED 4/26/2016
REVISION "I" ACCEPTED 3/23/2024
REVISION "J" ACCEPTED 3/20/2026

CONSTITUTION

ARTICLE 1. NAME / MISSION / VISION

- 1.1** The name of this Association shall be the Massachusetts Association of Campground Owners and shall be recognized by the abbreviation MACO.
- 1.2** Mission Statement: MACO is an outdoor hospitality industry association dedicated to educating, promoting and supporting its members and their guests.
- 1.3** Vision Statement: MACO will be the respected, collaborative voice in the Northeast by promoting the Outdoor Hospitality industry in Massachusetts. We will be a strong, cohesive organization that will effectively serve its members.

ARTICLE 2. OBJECTIVES

- 2.1** The first objective of MACO is to promote the use, growth and improvement of camping areas in Massachusetts.
- 2.2** The second objective of MACO is to provide education and guidance in best practices for campgrounds in Massachusetts.
- 2.3** The third objective of MACO is to provide organized efforts in public relations to benefit Massachusetts campgrounds.

- 2.4** The fourth objective of MACO is to provide technical assistance and advice to campground owners and operators.
- 2.5** The fifth objective of MACO is to promote quality camping in camping areas.

ARTICLE 3. MEMBERSHIP

- 3.1** Active Members – Any person, organization or corporation owning or engaging in operating a camping area in Massachusetts is eligible for active membership provided:

- 3.1.1** The camping area is inspected and approved by the State and/or local Board of Health and has been issued a license to operate.

- 3.1.2** Prior to acceptance into MACO, the camping area shall be visited by the CEO/President, Chairperson and a MACO Member approved by the Chairperson (at least 2 of the 3 listed), to ensure the campground is well-maintained and appears to be providing a clean and family-friendly environment for the camping public and a written report of said visit has been presented to the Board of Directors.

- 3.1.3** The camping area has been in business at least one season.

- 3.2** An active member is entitled to the following rights and privileges:

- 3.2.1** Voting on MACO matters as provided in Article 4.1

- 3.2.2** Inclusion in the annual MACO guide and listing on MACO website.

- 3.2.3** Membership in the regional organization currently known as NCA (Northeast Campground Association, Inc.).

3.3 Affiliate Members: Any non-campground (person, organization or corporation) interested in MACO is eligible for affiliate membership.

3.3.1 Affiliate Members may attend MACO meetings and participate in general discussions but have no voting rights. They are entitled to a name and address listings in the newsletter, MACO campground directory and on the MACO website.

ARTICLE 4. VOTING

4.1 Each Active Member is entitled to one vote.

4.4.1 Active Members as set forth in Article 3.1 are any one person from an eligible membership campground, organization or corporation (such as an owner or authorized representative).

4.2 Valid Vote

4.2.1 For general business, the vote shall be one that is slated in person by an active member or representative.

4.2.2 For elections, the vote shall be one that is slated in person by an active member, representative of an active member, or submitted by a qualified person on an official mail ballot. Official ballots will be issued to qualified members.

ARTICLE 5. ELECTIVE POSITIONS

5.1 The officers of the Association shall be the Chairperson, 1st Vice Chairperson, 2nd Vice Chairperson, a Secretary and a Treasurer. These officers shall be elected at the Annual Meeting by a majority of the Active Members present and all official ballots. The Chairperson shall be elected for a one-year period and may be re-elected for a maximum of three consecutive years. All officers shall be active members.

5.2 Board of Directors

5.2.1 The Board of Directors shall consist of the current Chairperson, 1st Vice Chairperson, 2nd Vice Chairperson, Secretary, Treasurer and six Regional Coordinators.

5.2.2 All Board seats are a voluntary (not for pay) position.

5.3 The Board of Directors shall have charge of management of property and business of the Association.

5.4 Vacancies: In the event an office of any Director becomes vacant, the vacancy shall be filled by an active member elected by the majority vote of the board members, to serve out the remaining elective term.

ARTICLE 6. BYLAWS

6.1 The Bylaws of the Association shall constitute the rules by which the affairs of the Association are governed.

ARTICLE 7. AMENDMENTS

7.1 Proposed amendments of the Constitution must be made in writing to the Board of Directors and upon the Board's approval be presented at any annual or special meeting, for a vote by a majority of active MACO members present, provided announcement of the proposed change shall have been sent to each member two weeks in advance.

The foregoing Constitution amendments were adopted by a majority vote of the Directors and membership at the annual meeting of the Massachusetts Association of Campground Owners held on March 20, 2026 at which a quorum was present.

Anna Guess Kuzia, MACO Secretary

BYLAWS
Massachusetts Association
of Campground Owners

ARTICLE 1. MEMBERS

- 1.1** Election of Active Members: To become an Active Member of MACO, the applicant must comply with MACO Constitution Article 3. Membership: 3.1.1; 3.1.2 and 3.1.3. After due diligence, the MACO Board of Directors, by a majority vote, may approve or disapprove the applicant for membership.
- 1.2** Affiliate Members: To become an Affiliate Member of MACO, a business must be invited by the association's President or request membership. After due diligence, the President, with the consent of the Chairperson, may accept the business as an Affiliate at a rate set by the Board annually. Prior to subsequent renewals, the President shall include the list of current Affiliates to be reviewed by the Board of Directors. The renewal of an Affiliate shall be by majority of the Board of Directors.

ARTICLE 2. MEETINGS AND VOTING

- 2.1** Representation: Each camping area shall be entitled to one vote in accordance with the Constitution.
- 2.2** Annual Meeting: The annual meeting of the Association for the election of Directors and Officers and for transactions of such other business as may properly come before the meeting, shall be held in the spring of the year at the call of the Chairperson, subject to the approval of the Board of Directors.
- 2.3** Special Meetings: Special meetings may be held at such times and places as shall be determined by the Board of Directors to transact such business as may properly be brought before the meeting.
- 2.4** Notice of Meetings: A minimum of one-week advance notice of the time and place of a meeting must be given to members.

- 2.5** Quorum: The Active Members and/or the majority of the Board of Directors present shall constitute a quorum.
- 2.6** Rules of Order: All meetings shall be run by *Roberts Rules of Order*.
- 2.7** Voting Procedures are:
- 2.7.1** Business brought before the Board will be voted on after full exploration of same, so that the best decision may be made.
 - 2.7.2** Motions brought forward for a vote must be made by a Board member with the vote being conducted only after due consideration.

ARTICLE 3. DUTIES OF OFFICERS, DIRECTORS AND COMMITTEES

- 3.1** The Chairperson shall preside at all meetings of the Association and the Board of Directors meetings. They shall cast the deciding vote in case of a tie. They shall have the power to call the meeting of the Board of Directors.
- 3.2** The First Vice Chairperson shall, in the absence of the Chairperson, perform the duties of the Chairperson.
- 3.3** The Second Vice Chairperson shall, in the absence of the Chairperson and the First Vice Chairperson, perform the duties of the Chairperson.
- 3.4** The Secretary shall keep the record of the meeting of the organization and of the Board of Directors.
- 3.5** The Treasurer shall have charge of the funds of the organization.
- 3.5.1** All major, extraordinary expenditures over \$1000.00 must be approved by a majority vote of the MACO Board of Directors.

3.5.2 The Board of Directors shall determine by majority vote whether to conduct an audit, a review, or neither of the Association's financial records by a qualified individual, company or firm, when there is a change in the elected Treasurer or appointed CEO/President positions. The explanation of the said determination and vote of the Board of Directors shall be recorded in the minutes of their meeting.

3.6 The Board of Directors shall hold a meeting in conjunction with the annual meeting of the members and may hold other meetings which they deem necessary. A majority of the Directors shall constitute a quorum. Each Director shall have one vote at Board meetings.

3.6.1 All Board members are required to attend two-thirds of Board meetings, unless excused by the Chairperson.

3.6.2 A Director may be removed by a majority vote of the Board.

3.7 The Chairperson shall appoint members and industry professionals to the following committees: Nominating & Election, Legislative, Directory, Bylaws and Finance. An industry professional for MACO committee work is defined as having been involved within the outdoor hospitality business for a minimum of five years.

3.7.1 The Chairperson may create additional committees as necessary with the approval of the Board of Directors. The Minutes must include a description of work and time line. The Chairperson shall appoint only Active Members, Affiliates and industry professionals to these committees.

ARTICLE 4. DUES AND FEES

- 4.1** On an annual basis, the Board of Directors shall determine whether the total amount of the dues that was assessed to the members during the past calendar year is adequate to cover the operating costs and services of the Association for the ensuing year. If by a majority vote the Directors, it is determined that an increase in the membership dues is warranted, said increase shall be limited to no more than the Consumer Price Index for that year.

ARTICLE 5. FISCAL YEAR

- 5.1** The business year shall be the calendar year unless otherwise determined by the Board of Directors.

ARTICLE 6. AMENDMENTS

- 6.1** Proposed amendments to the Bylaws must be made in writing to the Board of Directors and upon the Board's approval be presented at any annual or special meeting for vote by the majority of Active Members in person, provided announcement of the proposed changes shall have been sent to each member two weeks in advance.

ARTICLE 7. ASSETS ON LIQUIDATION

- 7.1** No part of the net income and grants of the Association shall inure to the benefit of any member, officer, or any private individual (except that reasonable compensation may be paid for services in connection with one of its purposes) and no member, officer or private individual shall be entitled to share in the distribution of any part of the assets of the Association on its dissolution or liquidation. The assets of the Association, after payments of debts and obligations, shall be

transferred to an organization with federal tax exemption for charitable or educational uses and purposes similar to those of the Association; which exempt organization shall be designated by the final Board of Directors.

The foregoing Bylaw amendments were adopted by a majority vote of the Directors and membership at the annual meeting of the Massachusetts Association of Campground Owners held on March 20, 2026 at which a quorum was present.

Anna Guess Kuzia, MACO Secretary